

### **MEMBER UPDATES**

MEMBER UPDATE FORM

INSTRUCTIONS: THIS FORM IS TO BE COMPLETED BY AN EXISTING MEMBER TO UPDATE THEIR ACCOUNT. PLEASE COMPLETE ALL RELEVANT SECTIONS. FOR SECTIONS WHERE THERE IS NO CHANGE, TICK BOX FOR NO CHANGE AND INITIAL.

| ME  | MBER<br>ME  | MEMBER<br>NO.   |  |  |  |  |  |  |  |
|---|---|---|--|--|--|--|--|--|--|
| DAT<br>BIR  | TEOF DD/MM/YYYY   | DATE DD/MM/YYYY   |  |  |  |  |  |  |  |
| 1   | UPDATE NAME   |   |  |  |  |  |  |  |  |
|   | CURRENT NAME  | □ NO CHANGE   |  |  |  |  |  |  |  |
|   | NEW<br>NAME   | INITIAL:  |  |  |  |  |  |  |  |
|   | SUPPORTING DOCUMENTATION TO BE PROVIDED: MARRIAGE C   | ERTIFICATE <b>OR</b> DEED POLL <b>OR</b> DISSOLUTION OF MARRIAGE CERTIFICATE <b>AND</b> |  |  |  |  |  |  |  |
|   | UPDATED ID  | EVIDENCING CHANGE OF NAME   |  |  |  |  |  |  |  |
| 2   | MEMBER IDEN   | ITIFICATION INFORMATION   |  |  |  |  |  |  |  |
|   | ADULT MEMBER OR PARENT/GUARDIAN OF CHILD MEMBER  D/LICENSE  NATIONAL ID (VOTERS CARD/ELECTORAL CARD/CITIZENSHIP CARD)   | CHILD MEMBER  CERTIFIED PHOTO/SCHOOL ID  NO CHANGE                                      |  |  |  |  |  |  |  |
|   | PASSPORT  | PASSPORT INITIAL:   |  |  |  |  |  |  |  |
|   | ID NUMBER   | ID NUMBER   |  |  |  |  |  |  |  |
|   | EXPIRY DATE: D D / M M / Y Y Y Y  | EXPIRY DATE: D D / M M / Y Y Y Y  |  |  |  |  |  |  |  |
| 3   | UPDATE 1  | RANSACTION PROFILE  |  |  |  |  |  |  |  |
|   | UPDATE APPROXIMATE DOLLAR VALUE DEPOSITS TO: \$   | □ NO CHANGE   |  |  |  |  |  |  |  |
|   | FREQUENCY OF DEPOSITS: WEEKLY BI-WEEKLY   | MONTHLY ANNUAL INITIAL:   |  |  |  |  |  |  |  |
|   | SUPPORTING DOCUMENTATION TO BE PROVIDED:  |   |  |  |  |  |  |  |  |
|   | MOST RECENT PAYSLIP (IF EMPLOYER HAS NOT CHANGED) O  UPDATED JOB LETTER ADDRESSED TO CICSA CO-OPERATIVE ( SECTION 3 OR  OTHER (IF OTHER, PLEASE STATE SOURCE OF INCOME) | REDIT UNION (IF EMPLOYER HAS CHANGED) 'IF EMPLOYER HAS CHANGED, COMPLETE                |  |  |  |  |  |  |  |
|   |   |   |  |  |  |  |  |  |  |
| 4   | UP  | DATE EMPLOYER   |  |  |  |  |  |  |  |
|   |   | EMPLOYED UNEMPLOYED RETIRED STUDENT NO CHANGE   |  |  |  |  |  |  |  |
|   | NAME OF EMPLOYER  | INITIAL:  |  |  |  |  |  |  |  |
| GOV'T DEPT (IF APPLICABLE)  |   |   |  |  |  |  |  |  |  |
| EMPLOYER ADDRESS EMPLOYER TELEPHONE   |   |   |  |  |  |  |  |  |  |
|   | OCCUPATION  | MONTHLY<br>INCOME   |  |  |  |  |  |  |  |
| SUPPORTING DOCUMENTATION TO BE PROVIDED:  UPDATED JOB LETTER ADDRESSED TO CICSA CO-OPERATIVE CREDIT UNION OR  IF SELF-EMPLOYED:  1. LETTER FROM PENSION COMPANY CONFIRMING MONTHLY OR ANNUAL PENSION AMOUNT OR  2. RECENT ANNUAL RETURN (IF APPLICABLE)  3. BANK REFERENCE (DATED WITHIN LAST 3 MONTHS)  RECEIVES PUBLIC PENSION. |   |   |  |  |  |  |  |  |  |



# MEMBER UPDATES

MEMBER UPDATE FORM

| 5 | UPDATE CONTACT INFORMATION   |           |
|---|--|-----------|
| • |  |           |
|   | HOME TELEPHONE NUMBER  MOBILE TELEPHONE NUMBER   | NO CHANGE |
|   | EMAIL ADDRESS 1  | INITIAL:  |
|   | EMAIL ADDRESS 2  |           |
|   |  |           |
| 5 | UPDATE ADDRESS   |           |
|   | A. CHANGE PHYSICAL ADDRESS   |           |
|   | PHYSICAL ADDRESS (Street)  | NO CHANGE |
|   |  | INITIAL:  |
|   | COUNTRY  |           |
|   | SUPPORTING DOCUMENTATION TO BE PROVIDED:   |           |
|   | LEASE AGREEMENT  |           |
|   | UTILITY BILL IN MEMBER'S NAME  |           |
|   | UTILITY BILL AND COMPLETED CREDIT UNION PROOF OF RESIDENCE FORM (IF UTILITY BILL IS NOT IN THE NAME OF MEMBER) |           |
|   | LETTER FROM EMPLOYER CONFIRMING ADDRESS  |           |
|   | B. CHANGE POSTAL ADDRESS   |           |
|   | POSTAL ADDRESS KY -  |           |
|   | COUNTRY  |           |
|   |  |           |
| [ | Declaration and Undertakings   |           |
|   |  |           |

I declare that the information provided in this form is, to the best of my knowledge and belief, accurate and complete. I undertake to advise the recipient promptly and provide an updated Member Update form within 30 days where any change in circumstances occurs which causes any of the information contained in this form to be inaccurate or incomplete. Where legally obliged to do so, I hereby consent to the recipient sharing this information.

| MEMBE<br>SIGNAT | ER<br>ΓURE: |           |  |
|-----------------|-------------|-----------|--|
| DATE            | D D / M M   | / Y Y Y Y |  |

|                 | FOR CREDIT UNION USE ONLY | Y                |                     |
|-----------------|---------------------------|------------------|---------------------|
| RECEIVED<br>BY: |                           | DATE<br>RECEIVED | D D / M M / Y Y Y Y |
| UPDATED<br>BY:  |                           | DATE<br>UPDATED  | D D / M M / Y Y Y Y |
|                 |                           |                  |                     |



## MEMBER UPDATES

PROOF OF RESIDENCY

| DATE D D / M M / Y Y Y Y  |                         |
|---|-------------------------|
| THE CEO CICSA CO-OP CREDIT UNION LTD PO BOX 1450 GRAND CAYMAN KY1-1110 CAYMAN ISLANDS         |                         |
| DEAR SIR OR MADAM   |                         |
| RE:   | (MEMBER<br>NAME)        |
| I HEREBY CONFIRM THAT THE ABOVE NAMED PERSON RESIDES AT:                                      |                         |
|   |                         |
|   |                         |
| MY RELATIONSHIP WITH THIS PERSON IS:  |                         |
| FAMILY MEMBER   | (STATE<br>RELATIONSHIP) |
| TENANT  |                         |
| OTHER OTHER   | (STATE<br>RELATIONSHIP) |
| PHOTO IDENTIFICATION (AT LEAST ONE IS REQUIRED)  DRIVER'S LICENSE  PASSPORT  VOTER'S REGISTRA | ATION CARD              |
| YOURS TRULY   |                         |
| NAME TELEPHONE  |                         |
| ADDRESS   |                         |
| SIGNATURE   |                         |
|   |                         |



# MEMBER UPDATES BENEFICIARY INFORMATION

This form is necessary, in the unfortunate event of your death, to disburse your net savings/shares (net of any loans or co-maker commitments) to your designated beneficiaries. Stating your beneficiaries in advance also protects them from the unnecessary expense of having to go through probate Court to collect what you had intended for them.

| probate Court to collect what you had intended for them.   |                   |               |                     |                                    |                       |                  |                        |
|--|-------------------|---------------|---------------------|------------------------------------|-----------------------|------------------|------------------------|
| MEMBER ACCOUNT #   |                   | I, (NAME      | ()                  |                                    |                       |                  |                        |
| PHYSICAL ADDRESS: (H   | IOUSE NUMBER)     | (S            | TREET NAME, AD      | DRESS & DISTRICT)                  |                       |                  |                        |
| A member of the above mentioned-named Society, do hereby nominate the following as the only person or persons (none of them being an officer or servant of the Society, unless such persons is the husband, wife, father, mother, child, brother, or sister of myself, the nominator) to or among whom shall be transferred my property in the Society, whether in shares, loans, deposits or otherwise at my decease in such proportions as is set forth below to their respective names: |                   |               |                     |                                    |                       |                  |                        |
| NAME   | ADI               | DRESS         | TELEPHONE<br>NUMBER | DATE OF BIRTH (DD/MM/YYYY)         | RELATIONSHIP          | OCCUPATION       | PROPORTION %           |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
| I, further appoint the following (a Trustee appoint must be e  |                   |               |                     | itil he or she attains             | the age of eighteen   | (18)             |                        |
| NAME   | ADI               | DRESS         | TELEPHONE<br>NUMBER | DATE OF BIRTH<br>(DD/MM/YYYY)      | RELATIONSHIP          | OCCUPATION       | MINOR'S NAME           |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
|  |                   |               |                     |                                    |                       |                  |                        |
| Where the Nomination is  | s not intended to | comprise the  | whole of the M      | lember's property i                | in the Society, the a | ımount to be com | prised in it, is to be |
| specified. Any previous i  |                   |               |                     |                                    | ,                     |                  |                        |
| As witness to my hand  | d, this           | day of        |                     |                                    |                       |                  | , 20                   |
| SIGNATURE OF MEMBER  | MAKING NOMINAT    | TON           | SIGNATUR            | E OF WITNESS                       |                       | POSITION/ADDF    | DESS                   |
| SIGNATURE OF MEMBER MAKING NOMINATION (CU :  |                   |               |                     | TAFF MEMBER, JP OR NOTARY PUBLIC)  |                       |                  |                        |
| (CU ST.  |                   |               |                     | E OF WITNESS<br>, JP OR NOTARY PUB | LIC)                  | POSITION/ADDF    | RESS                   |
|  |                   |               |                     |                                    |                       |                  |                        |
| FOR CREDIT UNION USE ONLY  |                   |               |                     |                                    |                       |                  |                        |
|  | APPLICATIO        | N RECEIVED BY |                     |                                    | REVIEWED AND APP      | PROVED BY        |                        |
|  | INDLIT BV         |               |                     | INDUT                              | CHECKED BY            |                  | DATE                   |



**SECTION 1: ACCOUNT HOLDER IDENTIFICATION** 

### MEMBER UPDATES

**SELF-CERTIFICATION** 

#### Instructions for completion

**ACCOUNT** HOLDER NAME DATE OF BIRTH

(DD/MM/YYYY)

We are obliged under the Tax Information Authority Law, the Regulations, and Guidance Notes made pursuant to that Law, and treaties and intergovernmental agreements entered into by the Cayman Islands in relation to the automatic exchange of information for tax matters (collectively "AEOI"), to collect certain information about each account holder's tax status. Please complete the sections below as directed and provide any additional information that is requested. Please note that we may be obliged to share this information with relevant tax authorities. Terms referenced in this Form shall have the same meaning as applicable under the relevant Cayman Islands Regulations, Guidance Notes or international agreements. If any of the information below regarding your tax residence or AEOI classification changes in the future, please ensure you advise us of these changes promptly. If you have any questions about how to complete this Form, please contact your tax advisor.

COMPLETE ALL SECTIONS. Do not leave any section blank. If N/A, state so.

**PLACE & COUNTRY** 

OF BIRTH

| PERMANENT RESIDENC                            | E ADDRESS:   |   |   |  |   |
|---|--|---|---|--|---|
| NUMBER &<br>STREET                            |  |   |   | CITY/<br>TOWN                                  |   |
| STATE/<br>PROVINCE                            |  | POST CODE                               |   | COUNTRY  |   |
| MAILING ADDRESS (IF D                         | IFFERENT FROM ABOVE  | E):                                     |   |  |   |
| NUMBER & STREET                               |  |   |   | CITY/<br>TOWN                                  |   |
| STATE/<br>PROVINCE                            |  | POST CODE                               |   | COUNTRY  |   |
| SECTION 2: DECL                               | ARATION OF U.S.  | CITIZENSHI                              | P OR U.S. RESIDENC  | CE FOR TAX PUR                                 | RPOSES  |
| A OR RESIDENT UN                              | I AM A U.S. CITIZEN AND  | OR RESIDENT                             | OPRIATE.<br>N THE U.S. FOR TAX PURP<br>T) AND MY U.S. FEDERAL T |  |   |
| VOLUNTARILY SU                                | IRRENDERED MY CITIZE   | NSHIP AS EVIDE                          | ITORY) BUT AM NO LONG<br>NCED BY THE ATTACHED                   | DOCUMENTS.                                     | I HAVE  |
|   |  |   | N THE U.S. FOR TAX PURPO<br>(OTHER THAN U.S.                    |  | n 3 if you have non-U.S. tax residences.  |
| SECTION 5. DECE                               |  |   | AX PURPOSES, RESIDENT I   |  | - 17  |
|   | (INDICATE THE  | TAX REFERENC                            | E NUMBER TYPE AND NUN   | MBER IN EACH COUN                              | ΓRY).   |
| COUNTRY/COUN                                  | ITRIES OF TAX RES  | SIDENCY                                 | TAX REFERENCE   | NUMBER TYPE                                    | TAX REFERENCE NUMBER  |
|   |  |   |   |  |   |
|   |  |   |   |  |   |
|   |  |   |   |  |   |
| promptly and provide a contained in this form | mation provided in this for<br>an updated Self-Certificat<br>to be inaccurate or incom | tion form within 3<br>Iplete. Where leg | o days where any change ir                                      | ncircumstances occur<br>by consent to the reci | ete. I undertake to advise the recipient<br>rs which causes any of the information<br>pient sharing this information with the<br>a material particular. |
|   |  |   |   |  |   |
| SIG   | NATURE   |   | PRINT NAME  |  | DATE (DD/MM/YYYY)   |
| FOR CREDIT UNIC                               | VALID SELF- CERTIFICATI  |   | VALIDA*   | TED BY   | DATE VALIDATED  |
| Members Helping                               | Members  |   |   | Member Upo                                     | dates Package - v1 - July 2023 - Page 5   |